

Caring Closet Code of Ethics Contract

Volunteer: Definition:

A person working for the benefit of other individuals and society as a whole, out of free will and without expecting any financial reward or return for their efforts.

Volunteers' Obligations to the Caring Closet:

As you join together with us to help the needy in our community, this requires a commitment from volunteers to a series of obligations through an agreed upon and signed contract. This contract outlines volunteer obligations during the time you are with us. Without these obligations being outlined, the contract would be devoid of its mutual nature.

- Volunteers must possess a sense of commitment and loyalty toward the Caring Closet.
- Volunteers must conduct themselves according to the **Volunteer Guidelines** in order to regulate the process of volunteering.
- Volunteers must act in accordance with the organization's **Vision** and **Goal**.
- Volunteers must agree to protect the Caring Closet's good standing.
- Volunteers must respect the property of the Caring Closet and Community Christian Reformed Church.
- Volunteers agree not to disclose information acquired while volunteering to other persons or organizations, unless specifically instructed to do so. This information would include private information concerning other volunteers, our clients, financial resources or donors of the Caring Closet or Community Christian Reformed Church.
- Volunteers must report behavior that fails to comply with ethical behavior and volunteer guidelines, using the Caring Closet's proper channels of authority.
- Volunteers must respect clients, treating them in a dignified, responsible, patient, and tolerant manner, refraining from discrimination or biased treatment of clients while respecting individual differences.
- Other than "one time" volunteers, all volunteers must agree to allow the Michigan State Police to perform a background check in order to assure the safety of all persons involved in the operation of the Caring Closet. This is a separate form to be signed by each volunteer.

***I have read and understand and agree to abide by the
Caring Closet Code of Ethics.***

Signed: _____ Date _____